

# BUSINESS ADVISING AND STUDENT EXPERIENCES (B.A.S.E) RESOURCES

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### BUSINESS ADVISING AND STUDENT EXPERIENCES (B.A.S.E)

#### ADVISING SERVICES

#### ADVISING CENTER MISSION Table of Contents

The Craig School of Business Advising Center, in collaboration with the Craig School of Business and University Community, seeks to educate, empower, and support students through holistic academic advising. By providing planning and support, we help foster self-directed learners to become contributing members in the community and beyond.

## ADVISING CENTER STUDENT EXPECTATIONS Table of Contents

#### As students, you are expected to:

- Be proactive about maintaining a relationship with your advisors
- Commit to scheduled appointments and understand the importance of punctuality
- Cancel an appointment at least 30 minutes before the appointment
- Arrive early for appointments and bring a photo ID for check-in
  - Students will not be seen without a photo ID
- Review <u>degree requirements</u> prior to coming into advising
- Create and update your <u>My Degree Plan</u> each semester prior to coming into advising
- Make sound choices that are relevant to your degree requirements
- Come prepared with <u>questions</u> and take notes regarding the advising appointment
- Follow through with academic or career referrals
- For pre-business students, be aware of how and when to declare your option
- Bring all relevant documents for completion and any questions pertaining to the documents

#### OFFICE OF STUDENT EXPERIENCES

#### Table of Contents

The Office of Student Experiences, previously the Office of Student Professional Development, is here to complement academics with professional development and applied experiences. We provide these services through a series of three courses: CSB 50 for those who are new to the



Craig School of Business, CSB 150 to develop professionalism, and the culminating experience of Internship, Work-Integrated Learning or Student Managed Enterprise. Our office also oversees CSB student organizations, the Craig Scholars, and other leadership programs within the college.

COURSE OFFERINGS Table of Contents

#### CSB 50- INTRODUCTION TO THE CRAIG SCHOOL OF BUSINESS

"Introduction to business careers, career development, educational options, and opportunities provided by the Craig School of Business. Emphasis on CSB requirements, resources, and expectations. Presentation of topics by faculty, staff, alumni, and business executives."

-Open to All Students

-CR/NC grading

-1 Unit

#### CSB 150-STRATEGIES FOR SUCCESS

"Preparation for job placement including resumes, on-campus recruitment, business etiquette and job offers. Presentations by faculty, recruiters and alumni."

- Open to all Pre-Business, Business Major and Minor, and Fashion Merchandising

- By permission number
- BA 105W or ENGL 160W must be taken as a pre-req or co-req
- CR/NC grading
- 1 Unit

#### CSB 191I/ 195I-INTERNSHIPS

"Internships provide the student with a progressive learning and growth experience, rather than a repetitive activity which is usually associated with a part time job."

Requirements: 150 hours of work at a pre-qualified, academically-related work site.

-Open to Upper Division Business, Economics and Fashion Merchandising Students

-CR/NC grading

-3 Units

STUDY ABROAD Table of Contents



The Craig International Office serves as the main portal for all international programs and activities that take place within the Craig School of Business at California State University, Fresno. Whether you want to go on a summer abroad with your classmates, spend a semester in Europe, Asia, or South America, or just get involved with international activities on the Fresno State campus, the Craig International office is the place you are looking for. Our director and staff are there to help you get involved with one of our great international opportunities. Our web page is a great place to start, but Craig International can do more for you when you take the time to come by and visit us in PB 189. Stopping by will help you to find an experience that is exactly right for you!

Programs include a 6-week summer study abroad experience, a semester exchange, and our buddy program.

#### HOW TO DECLARE YOUR OPTION

Table of Contents

Students are eligible to declare an option *after* the completion of the pre-business courses and have a 2.25 campus and cumulative GPA. The link for the option contract can be found <u>here</u>.

Advisor notes:

Accountancy students must have a 2.5 GPA between ACCT 4A and ACCT 4B. Entrepreneurship students must have a B or better in ENTR 81.

FLOWCHARTS

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Please be sure to get regular advising. This will ensure that you are correctly interpreting both the flowchart and your catalog year.

Remember that there are specific milestones in your progress toward a degree that require mandatory advising. These are very busy times for the Craig School of Business Advising Center, so be proactive and schedule an appointment well in advance.

Click <u>here</u> to find a complete list of Business Administration, Economics and Fashion Merchandising flowcharts.

Advisor Notes:

Accountancy: Students who are interested in Accountancy need to have a 2.5 GPA between ACCT 4A and ACCT 4B (at least one must be a B or better). Additionally, we do not recommend students take more than two upper-division ACCT courses per semester. **Entrepreneurship**: Students who are interested in Entrepreneurship need to earn a B or better in ENTR 81. Additionally, note that ENTR 157 is a spring only course with the prerequisites of ENTR 151 and ENTR 153, and ENTR 151 is a prerequisite for ENTR 153. **General Finance:** Students who are interested in General Finance may need to work with the Finance and Business Law Department to have course substitutions approved for electives. Please note that courses must be approved <u>before</u> enrollment in the substitution.



Advising Center

**Computer Information Systems:** Students interested in Computer Information Systems need to complete the following courses in this sequence: IS  $51 \rightarrow IS 158 \rightarrow IS 166 \rightarrow IS 187$ **Marketing:** Students interested in Marketing need to complete 7-8 units from the Marketing Electives list.

#### GENERAL EDUCATION E-PORTFOLIO

#### Table of Contents

All freshmen and transfer students admitted to Fresno State Fall 2018 and later will be required to submit assignments they complete for specific GE courses and reflections they write outside of class to a digital GE Program Portfolio.

#### STUDENTS WHO ENTERED AS FRESHMAN

You will have assignments for all General Education courses you take through Fresno State. The GE Areas are: A1, A2, A3, B1, B2, B4, C1, C2, D1, D2, D3 (catalog year 2020 and before), E, F (catalog year 2021 and after), IB, IC, and ID.

You will be required to write reflections for 2 lower-division GE courses and 1 upper-division GE course.

FRESHMAN GE ePORTFOLIO REQUIREMENT

#### STUDENTS WHO TRANSFERRED TO FRESNO STATE

You will have assignments for your three upper-division GE classes: IB, IC, and ID .

You will be required to write a reflection for 1 upper-division GE course. TRANSFER GE ePORTFOLIO REQUIREMENT

If you have any questions about the GE E-Portfolio, there are FAQs and contact information at the link below:

http://www.fresnostate.edu/academics/oie/assessment/geportfolio.html

#### CAREER DEVELOPMENT CENTER

Table of Contents

Visit with a Career Peer Mentor or Bulldog Financial Coach for career-related or money management questions by visiting our Virtual Career Cafe. Please click on the Career Cafe banner above.

Schedule a Zoom virtual meeting or phone appointment with one of our career counselors. We can review your resume, do a mock interview, and discuss future opportunities. Check out online resources here to explore your interests and career pathways.

Here is the link to our Career Development Center: https://studentaffairs.fresnostate.edu/careers/

Focus 2 Assessment for career and major assessment

Job Options and Outlooks for the Craig School of Business



#### CAMPUS RESOURCES

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#### ONLINE RESOURCES

#### CANVAS

<u>Canvas</u> is Fresno State's learning management system which allows students to access their courses to submit assignments, participate in discussions, view grades and course materials, access to course calendars, To Do items, notifications, and Conversations messages.

#### DISCOVERE

**DISCOVERe** infuses mobile technology into the classroom experience, providing students with engaging material through the use of laptops, tablets or smartphones. By integrating technology throughout the academic experience, students can master digital literacy skills that are becoming increasingly critical for jobs in today's workplace.

The **DISCOVERe Hub** is a place where anyone can receive assistance or training with their mobile devices or apps. The DISCOVERe Hub is currently deploying iPad tablets and hotspot devices to students who need them during the transition to online learning. For more information, you can email <u>discovere@mail.fresnostate.edu</u>.

Location: Henry Madden Library - 1st floor, near the main entrance.

#### GE EPORTFOLIO

FRESHMAN GE ePORTFOLIO REQUIREMENT

#### TRANSFER GE ePORTFOLIO REQUIREMENT

If you started attending Fresno State as a freshman or transfer student in Fall 2018 or more recently you are required to submit to the GE Program Portfolio for specific General Education areas.

You will automatically be enrolled in a GE Program Portfolio Canvas course to complete this requirement where you'll upload artifacts that were previously assigned in specific GE courses (assignments such as papers, recorded speeches, PowerPoints, quizzes, presentations, analytical essays, etc.).

#### GE Program Portfolio Requirement

Freshmen will submit an assignment from every GE course they take at Fresno State and write three reflections of at least three hundred words.

Transfer students will ONLY submit assignments from the three upper-division GE courses that they take (IB, IC, ID) and write one reflection of at least three hundred words.



Students will not submit assignments to GE Areas for which they have AP, IB, Exam, or Transfer Credit and will just ignore these areas in the GE Program Portfolio.

#### ZOOM

**Zoom**, Fresno State's new video and web conferencing tool, is now available to all students, faculty, and staff. It can be used from any computer, laptop, tablet, or phone, and it works on PC, Mac, Android and iOS devices. Any Fresno State user can initiate a video or audio meeting, allowing Zoom to be used for any online meeting, whether between two or many people. Anyone in the world can join a Zoom meeting, but only a host can start/schedule meetings.

Fresno State Faculty, Students, and Staff: Use your Fresno State ID and password to sign in to your host account. No account request required!

#### TECHNOLOGY SERVICES

Loaning tech devices for your study. Reservation for pick up is needed.

<u>Technology Services</u> provides tech support for students: zoom, Fresno State email, Office 365 installing, etc.

TUTOR RESOURCES

<u>The Learning Resource Center</u> is the central hub at the University for Tutoring, SupportNet, Supplemental Instruction and Academic Success Workshops.

The Writing Center offers virtual one-on-one appointment and small writing groups

CAMPUS RESOURCES

#### THE KENNEL BOOKSTORE

<u>The Kennel Bookstore</u> offers Fresno State students a range of options for acquiring textbooks and course materials they need to learn and succeed in class.

New and Used Books Rental Books Digital Books including CSU Rent Digital, CourseSmart/Vitalsource and CengageBrain Alternate Formats and Customization Price Match guarantee for course materials

Click here to view the veteran resources center!

Apply for services and/or Apply for TRiO



Advising Center

https://studentaffairs.fresnostate.edu/ssd/index.html

#### CAREER DEVELOPMENT CENTER

Career Development Center offers Zoom meetings and phone appointments.

#### STUDENT HEALTH AND WELLNESS

STUDENT HEALTH CENTER AND PSYCHOLOGICAL SERVICES

<u>The Student Cupboard</u> is a free food and hygiene pantry for current Fresno State students. The Student Cupboard is located in Industrial Technology, room 144. You will need to show your Fresno State ID card.

Click here for available telephone appointments with the Student Health and Counseling Center!

<u>The Good Samaritan Grant</u> was created to assist Fresno State students who encounter an unforeseen financial emergency or catastrophic event which would otherwise prevent them from continuing their education at Fresno State.

#### STUDENT RECREATION CENTER

<u>The Student Rec Center</u> offers a great gym, eSports, in-person and virtual workouts, and intramural sports.

#### HELPFUL TIPS AND TRICKS

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HOW TO REGISTER FOR A SPECIFIC CLASS

1. Log into My Fresno State web portal, my.fresnostate.edu



Craig School of Business Advising Center

2. Under My Menu, click on Student Self Service, then click on Student Center

FRESN@ST	TATE.	▼ My Homepage		<u> </u>
	My.FresnoState.edu Help	Student Support	Student Self Service	
	Employee Self Service	Bulldog Connect	Curve dum Management	

- 3. To expand **My Academic Records & Registration**, click on the green arrow at the left of the bar.
- 4. Click on Search for Classes.

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5. Select the term you wish to enroll in. Enter a **5-digit Class Number** in the **Class Number** box. Click on **Enter**. This will bring you to a new page. This page allows you



Advising Center

to verify your request, and if necessary, select a **related component**, such as a lab, **change your grading option**, or enter a **permission number**. At the bottom of the screen, click **Next** to proceed.

6. Use the **Search** feature to find open classes. Enter the course subject and course number (i.e. MGT 110) and click **Search** (leave the box checked to show open classes only). If you find a class you want to **add**, click on the **Select Class** button to add it to your Enrollment Shopping Cart.

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Craig School of Business Advising Center

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7. After you have checked the boxes on the course you wish to enroll in from your wish list click on the **Finish Enrolling** box to enroll in your courses.

FRESNO STATE. Craig School of Business Advising Center

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8. Be sure to check the Status column for possible errors with your registration. If your registration is successful, the message "success" will be displayed. **If errors exist, the class was not added**. Specific details about the error are listed.

#### HOW TO DO AN ADVANCED SEARCH

Table of Contents

- 1. Log into My Fresno State web portal, my.fresnostate.edu
- 2. Open <u>Student Self Service</u>
- 3. Click the <u>Search for Classes</u> Link

	Student Self Service								
Student Cente Click on each green arrow to		the desired info	rmation.						
Wy Academic Records & Re	gistratio	n		SEARCH FOR CLASSES					
Class Search	í	Academic Deadlines		▼ Important Info & Holds					
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<u>Academic Info</u> <u>My Grades</u> <u>My Transcripts</u>	1	8: Sc	Schedule 1 6:00PM - 50PM cience 2 Building pom 107	To Do List					
<u>Master/Ed.S Degr Pre-Approval</u> <u>View University Catalog</u>	8	TE Ge	BA eneric Classroom	Enrollment Dates					
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My Finances (Financial Obl	igations	and Financial Aid)		▼ Important Links					
Wy Personal Information			Register to Vote California State Student Assoc Violence Awareness Training						
				CSU Initiatives					
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4. Select the appropriate term and click continue

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5. Click

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the **Additional Search Criteria** Link

Catalog Number

Additional Search Criteria

Class Type

Career

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contains

Regular Academic Session

Show Open Classes Only

6. In the <u>Course Attribute</u> drop the tab down and select <u>General Education</u>

Search

- 7. In the <u>Course Attribute Value</u> field select the GE area you are searching for (i.e. IB, IC, ID, B1)
- 8. Click the <u>Search</u> button at the bottom



	Student Self Service		Q	~	:
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Craig School of Business Advising Center

**Student Self Service** 

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Course Attribute Val Course Keyword	ue <u> </u>	
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Course Component	B1 - Breadth, Physical Science	
Mode of Instruction	B1LS - Breadth, LS Physcal Sci B2 - Breadth, Life Sciences	
Campus	B4 - Foundation, Quant Reason	
Location	C1 - Breadth, Arts C2 - Breadth, Humanities	
	D1 - American History D2 - Social Science	
	E - Life Undrstnd & Self Devl	Search
	F - Ethnic Studies	

IB - Integration, Physcl Unvrs IC - Integration, Arts & Hum ID - Integration, Soc/Ecn/Behv

Go to top



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	Student Self Service	Q	۲	:
Class Search Class	Wish List Class Enrollment Academic Info			
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9. When you find a class that you like and fits your schedule click on the class number to add it to your shopping cart .

				Student S	elf Sen	/ice	<u> </u>	
		New S		Modity Searc		100	нч	
5 class sec	tion(s) found						-	
▼BIOL 1A	<ul> <li>Introductory Biology</li> </ul>							
Class Sectio	n Days & Times	Room	Instructor	Meeting Dates	Status			
75455 01-LE	C MoWeFr 8:00AM - 8:50AM	Virtual Synchronous Classroom	Alija Mujic	08/23/2021 - 12/16/2021	•	Select		
ATTENTION	DISCOVERe Class.							
Class Sectio	n Days & Times	Room	Instructor	Meeting Dates	Status			
75456 03-LA	B Tu 8:00AM - 10:50AM	McLane Hall Room 226	Alija Mujic, Micah Johnson	08/23/2021 - 12/16/2021	٠			
Class Sectio		Room	Instructor	Meeting Dates	Status			
75461 13-LA	B Th 11:00AM - 1:50PM	McLane Hall Room 226	Alija Mujic, Noe Green	08/23/2021 - 12/16/2021				
TRIOL 10	- Life Science							
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Class Sectio	n Days & Times	Room Virtual	Instructor	Meeting Dates	Status			
76357 01-LE	с тва	Asynchronous Classroom	Michelle Abou Naoum	08/23/2021 - 12/16/2021		Select		
ATTENTION	DISCOVERe Class.							
Class Sectio	n Days & Times	Room	Instructor	Meeting Dates	Status			
76341 02-LE	с тва	Virtual Asynchronous Classroom	Michelle Abou Naoum	08/23/2021 - 12/16/2021	•	Select		
Class Sectio	n Days & Times	Room	Instructor	Meeting Dates	Status			-
76330 04-LE	MoWe 11:00AM -	McLane Hall	William Whalen,	08/23/2021 -		Select	For courses with a Lecture	and
	DISCOVERe Class.	Room 121	Sosse Kendoyan	12/16/2021		Select	Lab/Activity, you will only b	be a
Class Sectio		Room	Instructor	Meeting Dates	Status		to "Select" the Lecture time	e fi
76294 05-LE	TuTh 11:00AM -	McLane Hall	William Whalen,	08/23/2021 -	Status	Select		
	11:50AM	Room 121	Sosse Kendoyan	12/16/2021		Select		
	DISCOVERe Class.							
Class Sectio	n Days & Times	Room Virtual	Instructor Stephanie	Meeting Dates	Status			
76342 06-LE	C TBA	Asynchronous Classroom	Coffman, Sosse Kendoyan	08/23/2021 - 12/16/2021		Select		
Class Sectio	n Days & Times	Room	Instructor	Meeting Dates	Status			
76355 07-LE	C TuTh 12:00PM - 12:50PM	McLane Hall Room 121	Christian Montiel, Sosse Kendoyan	08/23/2021 - 12/16/2021		Select		
Class Sectio	n Days & Times	Room	Instructor	Meeting Dates	Status			
76343 08-LE	C MoWe 1:00PM - 1:50PM	McLane Hall Room 121	Petros Chrysafis, Sosse Kendoyan			Select		
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Class Sectio	n Days & Times	Room	Instructor	Meeting Dates	Status			
76296 09-LE	TuTh 1:00PM	Virtual Synchronous	Emily Walter, Sosse Kendoyan	08/23/2021 -	•	Select		
Class Sectio		Classroom	Instructor	Meeting Dates	Status			
	-	Virtual			Julius			
77622 10-LE	C TBA	Asynchronous Classroom	Amber Reece, Sosse Kendoyan	08/23/2021 - 12/16/2021		Select		
Class Sectio	-	Room Virtual	Instructor	Meeting Dates	Status			
77579 106-L/	AB Tu 11:00AM - 12:50PM	Synchronous Classroom	Lesly Pereira-fita	08/23/2021 - 12/16/2021	•			
Class Sectio	n Days & Times	Room	Instructor	Meeting Dates	Status			
76295 18-LE	C TBA	Virtual Asynchronous Classroom	Stephanie Coffman, Sosse Kendoyan	08/23/2021 - 12/16/2021		Select		
Class Sectio	n Days & Times	Room	Instructor	Meeting Dates	Status			
76313 33-LA	Mo 9:00AM	McLane Hall Room 133	William Whalen	08/23/2021 - 12/16/2021	٠			
Class Sectio	n Days & Times	Room	Instructor	Meeting Dates	Status			
76317 34-LA	Mo 0:00AM	Virtual Synchronous Classroom	Kevin Helwick	08/23/2021 - 12/16/2021	•			
Class Sectio	n Days & Times	Room	Instructor	Meeting Dates	Status			
76308 38-LA	We 9:00AM	McLane Hall Room 133	William Whalen	08/23/2021 - 12/16/2021	•			
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76297 39-LA	We 9:00AM -	Virtual	Kowie Hatstein	08/23/2021 -	-			
	B 10:50AM	Synchronous	Kevin Helwick	12/16/2021				

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Student Self Service



Search	for Classes						
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0	77579	106	Tu 11:00AM - 12:50PM	Virtual Synchronous	L. Pereira-fita		
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0	76344	30	Th 8:00AM - 9:50AM	McLane Hall Room 209	S. Chontong		
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0	76317	34	Mo 9:00AM - 10:50AM	Virtual Synchronous	K. Helwick		
0	76336	36	Tu 9:00AM - 10:50AM	Classroom McLane Hall Room 133	A. Velazquez		
0	76301	37	Tu 9:00AM - 10:50AM	Virtual Synchronous	K. Helwick		
0	76308	38	We 9:00AM - 10:50AM	Classroom McLane Hall Room 133	W. Whalen		
0	76297	39	We 9:00AM - 10:50AM	Virtual Synchronous	K. Helwick		
0	76326	40	Th 9:00AM - 10:50AM	Classroom McLane Hall Room 133	A. Velazquez		
0	76346	40	Fr 9:00AM - 10:50AM	Virtual Synchronous	A. Rea		
-	76347	41	Mo 10:00AM - 11:50AM	Classroom McLane Hall Room 209	R. Tamayo		
0	76331	42	Tu 10:00AM - 11:50AM	McLane Hall Room 209	A. Kaur		
0	76302	44	We 10:00AM - 11:50AM	McLane Hall Room 209	S. Chontong		
0	76309	45	Th 10:00AM - 11:50AM	McLane Hall Room 209	S. Chontong		
0	76320	46	Fr 10:00AM - 11:50AM	Virtual Synchronous Classroom	T. Duong		
0	76318	47	Mo 11:00AM - 12:50PM	McLane Hall Room 133	N. Malviya		
0	76332	48	Mo 11:00AM - 12:50PM	Virtual Synchronous Classroom	J. Lin		
0	76303	49	Tu 11:00AM - 12:50PM	McLane Hall Room 133	A. Velazquez		
0	76321	50	Tu 11:00AM - 12:50PM	Virtual Synchronous Classroom	K. Helwick		
0	76298	51	We 11:00AM - 12:50PM	McLane Hall Room 133	A. Kaur		
0	76327	52	We 11:00AM - 12:50PM	Virtual Synchronous Classroom	A. Strankman		
0	76348	53	Th 11:00AM - 12:50PM	McLane Hall Room 133	Z. Sarkozi		
0	76333	54	Fr 11:00AM - 12:50PM	Virtual Synchronous Classroom	A. Rea		
0	76304	55	Mo 12:00PM - 1:50PM	McLane Hall Room 209	R. Tamayo		
0	76310	56	Tu 12:00PM - 1:50PM	McLane Hall Room 209	A. Elavinal		
0	76314	57	We 12:00PM - 1:50PM	McLane Hall Room 209	E. Pano		
0	76319	58	Th 12:00PM - 1:50PM	McLane Hall Room 209	A. Elavinal		
0	76349	59	Fr 12:00PM - 1:50PM	Virtual Synchronous Classroom	T. Duong		
0	76334	60	Mo 1:00PM - 2:50PM	McLane Hall Room 133	N. Malviya		
0	76311	62	Tu 1:00PM - 2:50PM	McLane Hall Room 133	S. Biswas		
0	76324	63	Tu 1:00PM - 2:50PM	Virtual Synchronous Classroom	C. Thao	•	
0	76328	64	We 1:00PM - 2:50PM	McLane Hall Room 133	A. Kaur		
0	76350	65	We 1:00PM - 2:50PM	Virtual Synchronous Classroom	A. Strankman	•	
0	76335	66	Th 1:00PM - 2:50PM	McLane Hall Room 133	Z. Sarkozi		
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Craig School of Business Advising Center

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05	Activity	TBA	Digital Campus	Staff	08/23/2021 - 12/16/2021			
		Fr 10:00AM - 11:50AM	Peters Business Bldg Room 011	Regina Burch-Konda	09/10/2021 - 09/10/2021			
		Fr 10:00AM - 11:50AM	Peters Business Bldg Room 011	Staff	09/24/2021 - 09/24/2021			
		Fr 10:00AM - 11:50AM	Peters Business Bldg Room 011	Staff	10/08/2021 - 10/08/2021			
		Fr 10:00AM - 11:50AM	Peters Business Bldg Room 011	Staff	10/22/2021 - 10/22/2021			
		Fr 10:00AM - 11:50AM	Peters Business Bldg Room 011	Staff	11/05/2021 - 11/05/2021			
		Fr 10:00AM - 11:50AM	Peters Business Bldg Room 011	Staff	12/03/2021 - 12/03/2021			

1. After you have checked the boxes on the course you wish to enroll in from your wish list click on the **Finish Enrolling** box to enroll in your courses.

FRESNO STATE. Craig School of Business Advising Center

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Craig School of Business Advising Center

2. Be sure to check the Status column for possible errors with your registration. If your registration is successful, the message "success" will be displayed. **If errors exist, the class was not added**. Specific details about the error are listed.

#### WHEN TO APPLY FOR GRADUATION

Table of Contents

Students apply for graduation through their Student Center in the beginning of the term in which they will be completing their last degree requirements. Students can apply for graduation in the beginning of each fall, spring, and summer term.

Graduation ceremonies occur only after spring semesters. Students graduating in either a summer or fall term will be included in the following spring's graduation ceremony.

<u>Click here</u> to see information and instructions for applying for graduation.

## ARTICULATION INFORMATION

ASSIST.ORG

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i.

Assist.org is a website where you can check available equivalent courses from California community colleges that will transfer into Fresno State to satisfy degree requirements.

Major, department, and campus-specific general education agree	ments	Courses approved for transfer and general education	
Academic Year	Ø	Academic Year	12
2021-2022		2021-2022	*
Institution	2	Community College	121
Select an Institution		Select a Community College	
CCC, CSU, or UC Agreements with Other Institutions	8	CSU Transferable Courses     CSU GE-Breadth Certification Courses	
Select an Institution	•		AI)
View Atmements		-	
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	2021-2022 Institution Select an institution CCC, CSU, or UC Agreements with Other Institutions	2021-2022 • Institution  CCC,CSU, or UC Agreements with Other Institution Select an Institution	2021-2022     2021-2022       Institution     2       Select an Institution     Select a Community College       CCC, CSL, w. UC     CSU Transferable Courses       Agreements with Other Institutions     CSU US History, Constitution, and American Ideals Courses (CSU / American Ideals

You can look up major requirements.

Search below for articulation agreements Major, department, and campus-specific general education ag	? preements	
Academic Year	۵	1. select the academic yea
2021-2022		you took the course or are
nstitution	?	planning to take the cours 2. select the school where
Clovis Community College	-	took the course or are plar
CCC, CSU, or UC		to take the course
greements with Other Institutions	2	
To: California State University, Fresno		3. select California State University, Fresno
The 2021-2022 agreement is not available. The 2020-2021 agreem shown instead.	ent will be	
View Agreements		4. click View Agreements



Craig School of Business Advising Center
A Modify search
2020-2021 to California State University, Fresno from Clovis Community College
View Agreement by:
● Major O Department O Prefix
O General Education / Breadth
Q Filter Major List Start typing to filter the list below
A O Africana Studies (B.A.)
O Agricultural Business (B.S.)
O Agricultural Education - Agricultural Communications Option (B.S.)
O Agricultural Education - Teacher Preparation Option (B.S.)
O Animal Science - Production Mgt Option - Dairy Science Emphasis (B.S.)
O Animal Science - Production Mgt Option - Equine Science Emphasis (B.S.)
O Animal Science - Production Mgt Option -
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Scroll down the list until you find the major you are looking for (Business Administration, Economics, Fashion Merchandising)





Craig School of Business

Advising Center

## The list of courses will be on the second page of the agreement

Transfer students will need to have their transcripts screened to see if they will receive equivalent credit for the above prerequisite courses. Transfer students must submit a complete set of transcripts (official or unofficial) or grade reports of all college-level study to the Craig School of Business Advising Center, 5245 N Backer Ave M/S PB 7, Fresno, CA 93740-8001 for evaluation. If you are transferring from out of the region, having a copy of the catalog(s) and course syllabi from the different colleges you attended will also be required. Upon receipt of these materials, transfer students' records will be evaluated. Notification of business course credit will then be sent by e-mail.

Students who are ready to enroll in upper-division business courses, but who lack one or two of the pre-business courses, should contact the Craig School of Business Advising Center in Peters Building (PB), Room 185 for further information.

A grade of "C" or better must be earned for each course used to satisfy the requirements for the major.

#### LOWER DIVISION PRE-BUSINESS REQUIREMENTS

ACCT 4A - Financial Accounting Principles and Systems (3.00)	$\rightarrow$	ACCTG 4A - Financial Accounting (4.00)
ACCT 4B - Managerial Accounting Principles and Systems (3.00)	$\leftarrow$	ACCTG 4B - Managerial Accounting (4.00)
BA 18 - Business and the Legal Environment (4.00)	$\rightarrow$	BA 18 - Business Law and the Legal Environment (4.00)
DS 71 - Quantitative Analysis (3.00)	$\rightarrow$	BA 39 - Finite Mathematics for Business (3.00)
DS 73 - Statistical Analysis I (3.00)	$\leftarrow$	STAT 7 - Elementary Statistics (4.00)
		Or MATH 11 - Elementary Statistics (4.00)
ECON 40 - Principles of Microeconomics (3.00)	←	ECON 1B - Principles of Microeconomics (3.00)
	Or -	
AGBS 1 - Introductory Agricultural Economics (3.00)	$\rightarrow$	No Articulation Established
ECON 50 - Principles of Macroeconomics (3.00)	$\rightarrow$	ECON 1A - Principles of Macroeconomics (3.00)
IS 52 - Computer Concepts (2.00)	←	IS 15 - Computer Concepts (3.00)
	And	
IS 52L - Computer Concepts Lab (1.00)	$\leftarrow$	IS 15 - Computer Concepts (3.00)

#### ENTREPRENEURSHIP OPTION REQUIRES

ENTR 81 - Introduction to Entrepreneurship (3.00)

← BA 52 - Introduction to Entrepreneurship (3.00)

#### COMPUTER INFORMATION SYSTEMS OPTION REQUIRES

IS 51 - Programming Fundamentals (3.00)

← IS 47 - Visual Basic (3.00)

#### MANAGEMENT OPTION COURSE CHOICE

ENTR 81 - Introduction to Entrepreneurship (3.00)

- BA 52 - Introduction to Entrepreneurship (3.00)

#### **END OF AGREEMENT**

# Fresno State courses are listed on the left

equivalent community college courses that will transfer to Fresno State on the right

You can look up General Education (GE) requirements.

FRESN@STATE.
Craig School of Business Advising Center
Q Modify search
2021-2022 Clovis Community College CSU GE-Breadth Certification Courses
View Transferable Courses by:
O Department O Prefix
© CSU GE-Breadth Area Select CSU GE-Breadth Area to seach by GE Area
Q     Filter CSU GE-Breadth Area List       Start typing to filter the list below
O B2 - Life Science
O B3 - Laboratory Activity
O B4 - Mathematics/Quantitative Reasoning
C  C1 - Arts: (Arts, Cinema, Dance, Music, Theater) C1 - Arts: (Arts, Cinema, Dance, Music, Theater)
O C2 - Humanities: (Literature, Philosophy, Languages Other than English)
D O D - Social Sciences
O D0 - Sociology and Criminology
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Craig School of Business Advising Center

A list of the available courses will be shown in a scrollable list

**CSU GE-Breadth Certification Courses List** 

(C1 - Arts: (Arts, Cinema, Dance, Music, Theater))

20

Clovis Community College Academic Year 2021-2022

AREA C - Arts and Humanities         9 semester or 12-15 quarter units required with at least one course each in Arts and Humanities         C1 - Arts: (Arts, Cinema, Dance, Music, Theater)										
						Course	Title		Other Date Areas Approved	Date Removed
						ART 1	Art Basics: Two/Three Dimensional Design	3.00	F2015	F2021
ART 2	Art Appreciation	3.00	F2015							
ART 5	Art History 1	3.00	F2015							
ART 6	Art History 2	3.00	F2015							
ART 6H	Honors Art History 2	3.00	F2015							
ART 26	Arts of Africa, Oceania, Indigenous North America, and the Pre-Columbian Americas	3.00	F2018 C2 F2018							
COMM 12	Oral Interpretation of Literature	3.00	F2015							
FILM 1	Introduction to Film Studies	3.00	F2015							
FILM 2A	History of Cinema: 1895-1960	3.00	F2015 C2 F2015							
FILM 2B	History of Cinema: 1960 to Present	3.00	F2015 C2 F2015							
MUS 12	Music Appreciation	3.00	F2015							
MUS 16	Jazz History and Appreciation	3.00	F2015							
MUS 16A	Hip Hop Music and Culture	3.00	F2020 C2 F2020							
PHOTO 1	Introduction to Digital Photography	2.00	E2015							

You can access assist here: Assist.org

#### HOW TO SUBMIT A TRANSCRIPT

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## **Submitting Transcripts**

**Ordering Transcripts** 

#### HOW TO CONTACT US

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#### PROPER EMAIL



Advising Center

# General email etiquette

Advising Question

Recipients

Advising Question

Dear (Advisors Name)

My name is Victor E. Bulldog III (100100100) and I am a pre-business major intending Accountancy. I need to declare my option to Accountancy. If you could please get back to me as soon as you can with the steps I need to do to declare my option.

Thank you, Victor (100100100)



- 1. Email from your Fresno State email.
- 2.A subject relevant to the email.
- 3. The Advisors name.
- 4. Your ID number, full name and intended major or option.
- 5.A description of your problem or your entire question.