

How Do I Create a My Degree Plan?

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How do I create a MyDegreePlan for Pre-Business?

If you have not declared your option yet by submitting an Option Contract, you will need to use this section to complete a Pre-Business plan.

Select My Degree Plan from your Student Services Portal

MY FRESNO STATE

Favorites Main Menu > Student Support > Student Services Center

My Page Workflow

Victor E. Bulldog III ID: 100200300

student center general info admissions academics

Victor's Student Center

Click on each green arrow to expand the desired information.

My Academic Records & Registration

- Class Search
- Schedule Planner
- Class Wish List
- Class Enrollment
- Academic Info
- My Grades
- View Unofficial Transcript
- View University Catalog
- Degree Progress Report (DPR)
- My Degree Plan**

Academic Deadlines

This Week's Schedule

	Class	Schedule
BA 18-17 LEC		TuTh 10:00AM - 11:50AM Peters Business Bldg Room 032
BA 105W-15 LEC		MoWeFr 11:00AM - 11:50AM Peters Business Bldg Room 105
DS 73-11 LEC		MoWeFr 12:00PM - 12:50PM Peters Business Bldg Room 012
ENTR 81-03 LEC		Th 5:00PM - 7:50PM Peters Education Center
IS 52L-32 ACT		Mo 2:00PM - 3:50PM Peters Business Bldg Room 031

other academic... weekly schedule

My Admissions and Program Applications

SEARCH FOR CLASSES

Important Info & Holds
You have a Spring FeeDeferment details

To Do List
None

Enrollment Dates
Open Enrollment Dates

Advisor
Program Advisor
CSB Advising Center details

Important Links
Register to Vote
California State Student Assoc

Select Create Plan

On the tabs section, select **Plans**. This will redirect you to create your own plan.

FRESNO STATE | Discovery. Diversity. Distinction.

Audits Plans

Program: *Pre-Business*
Catalog: 2017 **Create a new Plan**

No plans available

Enter Plan Information

Enter Plan Information Here:

Program: *Pre-Business,* effective: 2016

Plan Name:

Term:

Year:

Years To Graduation:



1. Your current major should be listed as Pre-Business until you sign and submit the paperwork for your intended option. Paperwork can only be signed and submitted once all Pre-Business courses are completed and a Campus and Cumulative GPA is at or above a 2.25.
2. Your catalog year will be displayed
3. Create a name for your plan
4. Select the term you wish to start planning from. Example, **you are currently enrolled in Spring 2018 courses, you will want to select Fall for the planning term.** The plan will not allow you to add courses you are currently enrolled in.
5. Input the beginning term you wish to start in. Using the above example, you will type 2018 as the planning year
6. Select the amount of years you wish to plan out
 - a. Example, you wish to graduate in two years, select two. This will add four total terms to your plan.
7. Select **Add Plan** to start the intended plan.

How Do I Add Courses to My Plan?

Adding Courses by Dragging

By clicking the arrow down button next to the Red "X" you will be able to review any courses required for completion. You can add courses to specific terms by dragging the course from the requirements side of your plan to the specific term* you wish to add the course to.

*When dragging a course, the term you wish to drop the course into must highlight in order for the course to drop in.

My Degree Plan

Step 1:
Locate unmet requirements on the DPR. Bold course requirement can be dragged into the plan.
[Hide Help](#)

Step 2:
Click and drag course into appropriate term on your plan. Click on a course to view more details about that course.

Step 3:
Use the "check" Plan button to validate your Plan against the DPR to ensure requirements are planned in required areas.

Audit: PRE-BUSINESS	Plan: test
Program: PRE-BUSINESS Effective: 2016 Expand All / Collapse All	 Expand All / Collapse All
<p><input checked="" type="checkbox"/> NON-DEGREE COURSEWORK - DOES NOT APPLY TOWARD A DEGREE</p> <p><input checked="" type="checkbox"/> PRE-BUSINESS THE BUSINESS ADMINISTRATION MAJOR REQUIRES COMPLETION OF PRE-BUSINESS COURSES PRIOR TO ADVANCING INTO MAJOR AND OPTION COURSES. COMPLETE THE FOLLOWING COURSES WITH AT LEAST A "C" GRADE IN EACH COURSE TO MEET THE ENROLLMENT QUALIFICATION TO ENROLL IN 100-LEVEL BUSINESS COURSES: ACCT 4A, 4B; BA 18; DS 71, 73; ECON 40 OR AG EC1, ECON 50; ENGL 10. INTERNATIONAL (FOREIGN) STUDENTS MUST ALSO HAVE A MINIMUM TOEFL SCORE OF 500 TO MEET THE ENROLLMENT QUALIFICATION. 2004-05 CATALOG THRU CURRENT EARNED: 4 SUB-GROUPS 2.625 GPA NEEDS: 1 SUB-GROUP</p> <p><input checked="" type="checkbox"/> 1) LOWER-DIVISION PRE-BUSINESS CORE: LINE 1 - COMPLETE 3 COURSES NEEDS: 3 COURSES SELECT FROM: ACCT 4A, 4B DS 73</p> <p><input checked="" type="checkbox"/> 2) LINE 2 - COMPLETE 1 COURSE OR GROUP 4.0 UNITS EARNED 1 GROUP TAKEN</p>	<p>Fall ACCT 4A</p> <p><input type="checkbox"/></p> <p>Spring 2019</p> <p>Fall 2019</p> <p>Spring 2020</p> <p>Fall 2020</p> <p>Spring 2021</p>

Adding a Course Manually

Another way to add courses to your plan is to add the courses manually. For this, you will need to know the specific course abbreviation and course number.

- Example: Accounting 4A: Financial Accounting Principles and Systems
 - ACCT 4A is the course abbreviation

Adding a course manually will be useful when trying to add your Business Core (BA105W, DS 123, IS 130, FIN 120, MKTG 100S, MGT 110) and your option courses to a Pre-Business Plan.

Plan: test **3 Units**

Expand All / Collapse All

▼ **Fall 2018** **3 Units** [edit] [trash]

+ Add Course

ACCT 4A (3 Units)
Financial Accounting Principles and Systems

▶ **Spring 2019** **0 Units** [trash]

▶ **Fall 2019** **0 Units** [trash]

▶ **Spring 2020** **0 Units** [trash]

▶ **Fall 2020** **0 Units** [trash]

▶ **Spring 2021** **0 Units** [trash]

Add Course [X]

Department Abbreviation:

Course Number:

OK **Cancel**

Add Course [X]

Department Abbreviation:

Course Number:

OK **Cancel**

Adding Required Areas with Multiple Course Options

When working on your plan, you will encounter required areas where multiple courses are allowed to complete the requirement. An example for this will be GE area's (A1, A2, A3, B1, B2, ect.) and your Option Electives, you will need to select the required amount of area specific courses from the area you wish to satisfy.

- Example: Upper Division GE area IB. The Audit indicates that one course needs to be selected to complete this area. Click and drag one course to the planned courses.

**GENERAL EDUCATION - UPPER-DIVISION
BUSINESS INTEGRATION AND MULTI/INTERNATIONAL
(MINIMUM OF 9 UPPER-DIVISION UNITS REQUIRED)
2012-13 THROUGH CURRENT**

NEEDS: 9.0 UNITS 3 SUB-GROUPS

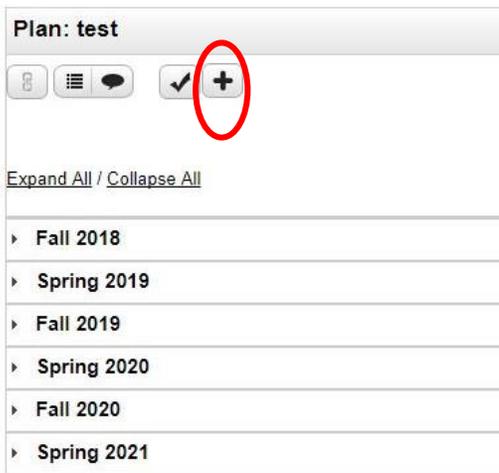
1) INTEGRATION / IB - COMPLETE 1 UPPER-DIVISION COURSE (3 UNITS)
NEEDS: 2.6 UNITS 1 COURSE
SELECT FROM:
ANTH 161 CHEM 170 CSCI 100 EES 112, 167, 168 GEOG 115, 128 NSCI 115, NSCI 120, 121, 125 PH 161 PSCI 131, 168 PHYS 100 PLANT 105

2) INTEGRATION / IC - COMPLETE 1 UPPER-DIVISION COURSE (3 UNITS)
NEEDS: 2.6 UNITS 1 COURSE
SELECT FROM:
AFRS 129 ARM 148 ART 102 (02SP OR AFTER) DANCE 171 DRAMA 163 ENGL 101, ENGL 102, 103, 112, 113, 114, 174 FREN 109, 149 HUM 104, 108, 110, 118 IAS 108 LING 115, 130, 138 (14FA OR AFTER) MUSIC 170A, 171, 187 PHIL 120, PHIL 150, 151 SPAN 125, 129

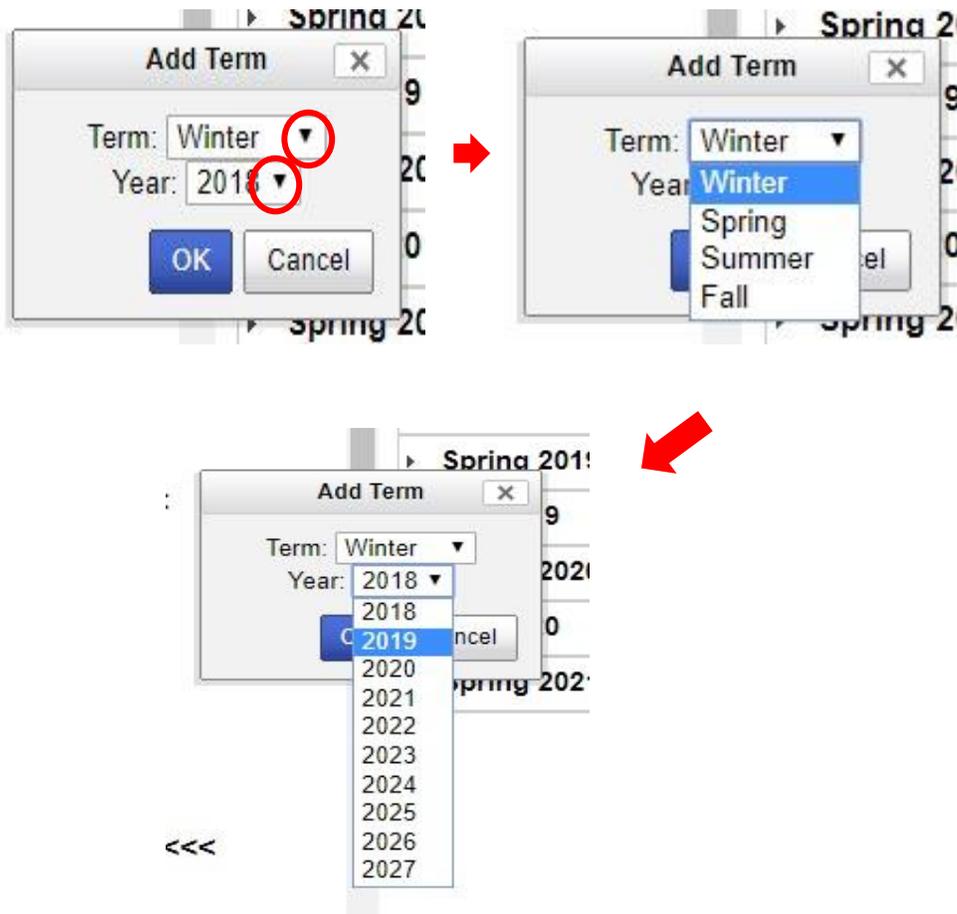
3) INTEGRATION / ID - COMPLETE 1 UPPER-DIVISION COURSE (3 UNITS)
NEEDS: 2.6 UNITS 1 COURSE
SELECT FROM:
AFRS 144 AGBS 155 AIS 103 ANTH 116W, 145 CLAS 114 CRIM 101, 120, 153 ECON 146, 167, 176, 183 GEOG 173 GERON 100 HIST 101, 154 JS 154 KINES 111 MCJ 178 PAX 100 (17FA OR AFTER) PSYCH 173 (17SP) SSCI 110 SOC 131, 143, 163 WS 101, 149 (18SP OR AFTER)

How Do I Add Additional Terms to My Plan?

To add additional terms (Summer, Winter, Spring and Fall) to your plan, you will want to click on the “+” button under your “Plan” name.



When the **Add Term** screen comes up, use the arrow down arrows to select the correct term and year.



How Do I Create a MyDegreePlan for my Declared Option?

You can only create an official plan for your option once you have declared your option. Please note, all option contracts are conditional upon your completion of an option plan.

Select My Degree Plan from your Student Services Portal

Victor E. Bulldog III ID: 100200300

student center general info admissions academics

Victor's Student Center

Click on each green arrow to expand the desired information.

My Academic Records & Registration

- Class Search
- Schedule Planner
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SEARCH FOR CLASSES

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Open Enrollment Dates

Advisor
Program Advisor
CSB Advising Center details

Important Links
Register to Vote
California State Student Assoc

Select Create Plan

On the tabs section, select **Plans**. This will redirect you to create your own plan.

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Audits Plans

Manage Victor E. Bulldog III's Plans

Program: *Accountancy*

Catalog: 2017 **Create a new Plan**

No plans available

Enter Plan Information

Enter Plan Information Here:

Program: *BS BUS ACNTCY, effective: 2016*

Plan Name:

Term:

Year:

Years To Graduation:



8. Your current major should be listed as the option you have declared.
9. Your catalog year will be displayed
10. Create a name for your plan
11. Select the term you wish to start planning from. Example, **you are currently enrolled in Spring 2018 courses, you will want to select Fall for the planning term.** The plan will not allow you to add courses you are currently enrolled in.
12. Input the beginning term you wish to start in. Using the above example, you will type 2018 as the planning year
13. Select the amount of years you wish to plan out
 - a. Example, you wish to graduate in two years, select two. This will add four total terms to your plan.
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Adding a Course Manually

Another way to add courses to your plan is to add the courses manually. For this, you will need to know the specific course abbreviation and course number.

- Example: Accounting 4A: Financial Accounting Principles and Systems
 - ACCT 4A is the course abbreviation

Adding a course manually will be useful when trying to add your Business Core (BA105W, DS 123, IS 130, FIN 120, MKTG 100S, MGT 110) and your option courses to a Pre-Business Plan.

Plan: test **3 Units**

Expand All / Collapse All

Fall 2018 3 Units

+

ACCT 4A (3 Units)
Financial Accounting Principles and Systems

Spring 2019 0 Units

Fall 2019 0 Units

Spring 2020 0 Units

Fall 2020 0 Units

Spring 2021 0 Units

Add Course

Department Abbreviation:

Course Number:

OK Cancel

Add Course

Department Abbreviation:

Course Number:

OK Cancel

Adding Required Areas with Multiple Course Options

When working on your plan, you will encounter required areas where multiple courses are allowed to complete the requirement. An example for this will be GE area's (A1, A2, A3, B1, B2, ect.) and your Option Electives, you will need to select the required amount of area specific courses from the area you wish to satisfy.

- Example: Upper Division GE area IB. The Audit indicates that one course needs to be selected to complete this area. Click and drag one course to the planned courses.

GENERAL EDUCATION - UPPER-DIVISION
BUSINESS INTEGRATION AND MULTI/INTERNATIONAL
(MINIMUM OF 9 UPPER-DIVISION UNITS REQUIRED)
2012-13 THROUGH CURRENT
NEEDS: 9.0 UNITS 3 SUB-GROUPS

- 1) INTEGRATION / IB - COMPLETE 1 UPPER-DIVISION COURSE (3 UNITS)
NEEDS: 2.6 UNITS 1 COURSE
SELECT FROM:
ANTH 161 CHEM 170 CSCI 100 EES 112, 167, 168 GEOG 115, 128 NSCI 115, NSCI 120, 121, 125 PH 161 PSCI 131, 168 PHYS 100 PLANT 105
- 2) INTEGRATION / IC - COMPLETE 1 UPPER-DIVISION COURSE (3 UNITS)
NEEDS: 2.6 UNITS 1 COURSE
SELECT FROM:
AFRS 129 ARM 148 ART 102 (02SP OR AFTER) DANCE 171 DRAMA 163 ENGL 101, ENGL 102, 103, 112, 113, 114, 174 FREN 109, 149 HUM 104, 108, 110, 118 IAS 108 LING 115, 130, 138 (14FA OR AFTER) MUSIC 170A, 171, 187 PHIL 120, PHIL 150, 151 SPAN 125, 129
- 3) INTEGRATION / ID - COMPLETE 1 UPPER-DIVISION COURSE (3 UNITS)
NEEDS: 2.6 UNITS 1 COURSE
SELECT FROM:
AFRS 144 AGBS 155 AIS 103 ANTH 116W, 145 CLAS 114 CRIM 101, 120, 153 ECON 146, 167, 176, 183 GEOG 173 GERON 100 HIST 101, 154 JS 154 KINES 111 MCJ 178 PAX 100 (17FA OR AFTER) PSYCH 173 (17SP) SSCI 110 SOC 131, 143, 163 WS 101, 149 (18SP OR AFTER)

- Example: Upper Division Accountancy Option: The Audit will reflect that three courses need to be completed to the plan to satisfy this area. Click and add three different courses from the list to your plan to satisfy this area.

BUSINESS ADMINISTRATION MAJOR ACCOUNTANCY OPTION
2012-13 THROUGH CURRENT
EARNED: 4.0 UNITS 0 SUB-GROUPS
NEEDS: 20.0 UNITS 2 SUB-GROUPS

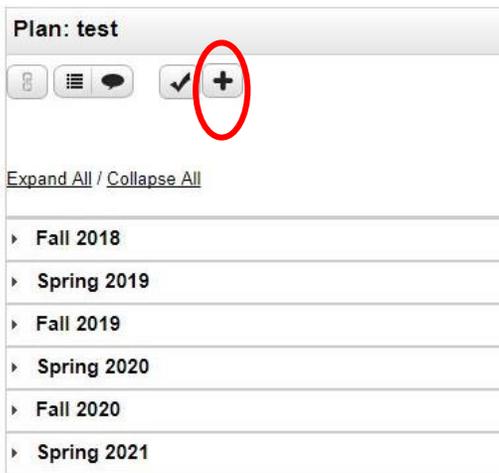
- 1) LINE 1: COMPLETE 3 COURSES (12 UNITS)
4.0 UNITS EARNED 1 COURSE TAKEN
18SP ACCT 120A 4.00 IP IP INTERMED ACCT I
NEEDS: 8.0 UNITS 2 COURSES
SELECT FROM:
ACCT 120B, 132
- 2) LINE 2: COMPLETE 3 ELECTIVE COURSES (12 UNITS)
NEEDS: 12.0 UNITS 3 COURSES
SELECT FROM:
ACCT 144, 145, 146, 148, 162, 165, 167, 169

CSB INTEGRATIVE COURSE REQUIREMENT
NEEDS: 3.0 UNITS 1 SUB-GROUP

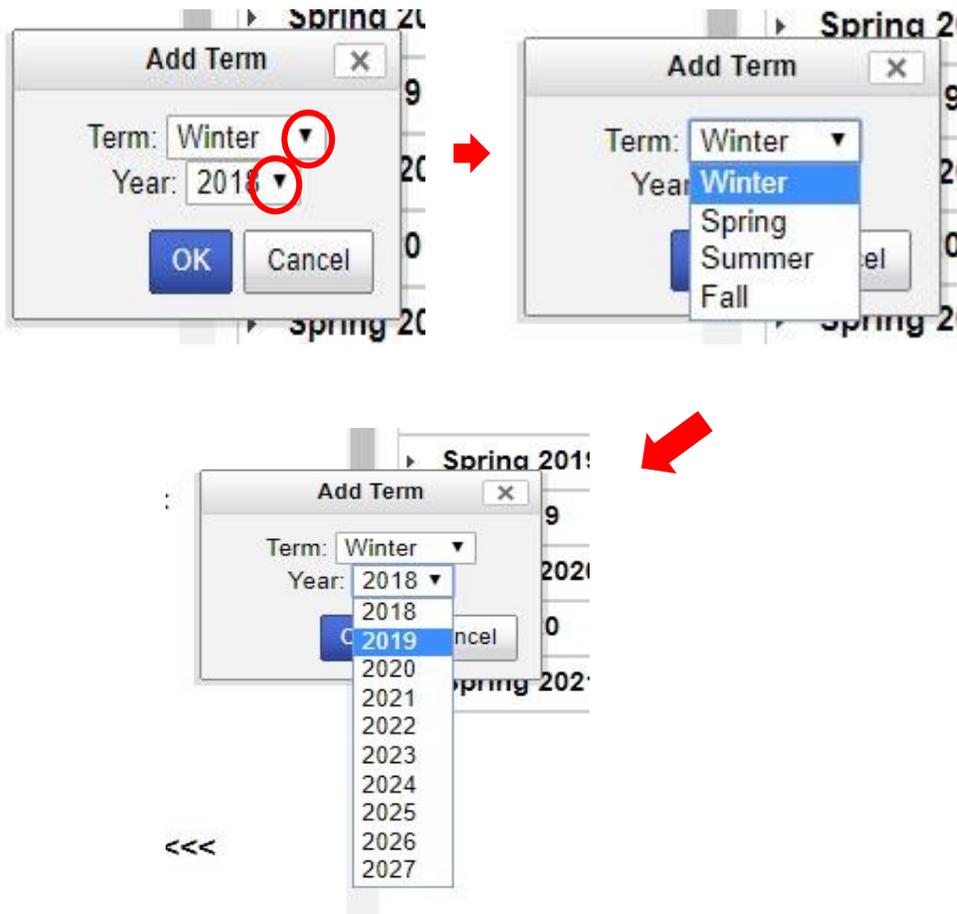
- 1) COMPLETE ONE COURSE (3 UNITS)
NEEDS: 3.0 UNITS 1 COURSE
SELECT FROM:
ACCT 187 MGT 187

How Do I Add Additional Terms to My Plan?

To add additional terms (Summer, Winter, Spring and Fall) to your plan, you will want to click on the “+” button under your “Plan” name.



When the **Add Term** screen comes up, use the arrow down arrows to select the correct term and year.



How Do I Check the Prerequisites for My Courses?

In order to check the prerequisites for your courses, please use one of the following online resources:

Fresno State Catalog Course Descriptions: <https://www.fresnostate.edu/catalog/courses-by-subject/index.html>

Fresno State Catalog Degree Roadmap: <https://www.fresnostate.edu/catalog/degree-roadmaps.html>

* Majors are listed as Business Administration- * OPTION*

**When using the Catalog, please note the default catalog online is the current year. You will need to search the Archived Catalogs to use your Catalog

Craig School of Business Flowcharts: <http://fresnostate.edu/craig/advising/flowcharts.html>

*You will need to know your Catalog Year in order to access the correct Catalog