

2022- 2023 BUSINESS ADMINISTRATION FRESHMAN ORIENTATION HANDBOOK



MAJORS IN THE CRAIG SCHOOL OF BUSINESS

B. S. IN BUSINESS ADMINISTRATION

Options offered in:

- Accountancy
- Computer Information Systems
- Data Analytics
- Entrepreneurship
- Finance
- Human Resource Management
- International Business
- Logistics and Supply Chain Strategies
- Management
- Marketing
- Real Estate and Urban Land Economics
- Sports Marketing

ACCELERATED BACHELORS IN BUSINESS ADMINISTRATION (ABBA)

B.A. IN ECONOMICS

B.A. IN FASHION MERCHANDISING

Check Your Math and English Category

STUDENT A

W1 or 2= ENGL 10
M1 or M2= DS 71

Click on each green arrow to expand the desired information.

My Academic Records & Registration

My Admissions and Program Applications

My Finances (Financial Obligations and Financial Aid)

My Personal Information

SEARCH FOR CLASSES

Important Info & Holds

None

To Do List

None

STUDENT B

CLICK DETAILS

Click on each green arrow to expand the desired information.

My Academic Records & Registration

My Admissions and Program Applications

My Finances (Financial Obligations and Financial Aid)

My Personal Information

SEARCH FOR CLASSES

Important Info & Holds

Written Comm Placement
Math/QR Placement Category

details

To Do List

Transcripts

more

Check Your Math and English Category

STUDENT B CONTINUED

Item List			
Item	Amount		Institution
Math/QR Placement Category		USD	California State Univ Fresno
Written Comm Placement		USD	California State Univ Fresno

WRITTEN COMM PLACEMENT

W3 OR W4

ENGL 5A- FALL 22

ENGL 5B- SPRING 23

Math/QR Placement Category

Reason and Contact

Description: California State Univ Fresno

Start Term Fall 2020

Start Date 04/17/2020

Reason: M4 or M3

Amount:

Department: Calif. St. University, Fresno

Contact:

Instructions

DS 70- FALL 22
DS 71- SPRING 23

Math/QR Placement Category

Reason and Contact

Description: California State Univ Fresno

Start Term Fall 2020

Start Date 04/03/2020

Reason: M2

DS 71- FALL 22

Amount:

Department: Calif. St. University, Fresno

Contact:

Instructions

You are "conditionally exempt", but further action is required in order to be complete exempt. Form will be sent to your Fresno State email. Form can also be downloaded [here](#).

Please allow 5-7 business days for processing.

Submit needed paperwork.

GENERAL EDUCATION BREAKDOWN

◆ FOUNDATION

Four courses: One in A1, one in A2, one in A3, & one is B4 for a minimum of 12 units.
FOUNDATION courses must be satisfied with a minimum of "C" grade.

Area A - Fundamental Skills and Knowledge

A1 Oral Communications: Communication 3, 7, 8

A2 Written Communication: (Prerequisite for English 5B is passing 5A) English 5B, 10

A3 Critical Thinking: African Studies 20; Anthropology 30; Chicano & Latin American Studies 30; College of Science & Math 10; Communication 5; Computer Science 1; Geography 25; Interdisciplinary 50; Natural Science 4; Philosophy 25, 45; Sociology 3, 3S; Women's Studies 12

B4 Quantitative Reasoning: (Co-requisite or prerequisite Math courses may be required. Check with advisors) Criminology 50; Decision Sciences 71, 72; Mathematics 6, 11, 11L, 45, 45L, 70, 75, 75A

Course/
Units/Grade

A1 _____

A2 _____

A3 _____

B4 **DS 71**

◆ BREADTH

Area B - Physical University and Its Life Forms

Two courses: One in B1 and one in B2—see above for B4

B1 Physical Sciences: (Prerequisite: Completion of B4) Chemistry 1A & 1AL, 3A, 10; Earth & Environmental Sciences 1, 1V, 4; Physical Science 21; Physics 2A, 4A & 4AL, 10

B2 Life Sciences: Biology 1A, 10, 11, 12

B3 Laboratory Component: B1 or B2 must have a lab (all B1 & B2 courses taken at Fresno State have a mandatory lab component.)

B1 _____

B2 _____

B3 _____

Area C - Arts and Humanities

Three courses: One in C1, one in C2, and a third from C1 or C2

C1 Arts: Armenian Studies 20; Art 1, 20, 40, 50; Art History 10, 11, 12; Chicano & Latin American Studies 9; Drama 22, 62; English 41, 43, 44; Media, Communications & Journalism 9; Music 9 (not for music majors), 9A, 74, 75

C2 Humanities: Arabic 1A, 1B; Armenian 1A, 1B, 2A; Chinese 1A, 1B; Communicative Sciences & Deaf Studies 90, 92; English 20, 30; French 1B, 2A, 2B; German 1B, 2A, 2B; Greek 1A, 1B; Hebrew 1A; I/mong 1A, 1B; Humanities 10, 11, 15, 20; Italian 1A, 1B, 2A, 2B; Japanese 1A, 1B; Latin 1A, 1B; Linguistics 10; Persian 1A, 1B; Philosophy 1, 2, 10, 20; Portuguese 1A, 1B; Spanish 1B, 2A, 2B, 3, 4A, 4B

C1 _____

C2 _____

C1 or C2 **Waived**

Area D - Social, Political & Economic Institutions & Behavior, Historical Background

Once course in each sub-area (prerequisite: GE Foundation A1 for students in English college-readiness Category III and IV)

D1 American History: History 11, 12

D2 Social Science: Africana Studies 10, 15, 27; Agricultural Business 1; American Indian Studies 50; Anthropology 2, 3; Armenian Studies 10; Child & Family Science 31; Communicative Sciences & Deaf Studies 98; Criminology 10; Economics 25, 40, 50; Geography 2, 4, 81; History 20, 21; Industrial Technology 20; Jewish studies 10; Media, Communications & Journalism 1; Middle East Studies 10; Political Science 1; Psychology 10; Sociology 1 or 1S; Women's Studies 10, 11

D1 _____

D2 **ECON 40**

or 50

Area E - Lifelong Understanding & Self-Development One Course

Animal Science 67; Art 13; Child & Family Science 38, 39; College of Science & Math 15; Dance 16, 70; Drama 32; Finance 30; Gerontology 10S, 18, 111; Kinesiology 32 & concurrent enrollment in any KAC course; Linguistics 30, Nutrition 53; Peace and Conflict Studies 110; Psychology 61; Public Health 90, 91, 110; Recreation Administration 80, University 1; Women's Studies 18

E _____

Area F - Ethnic Studies One Course

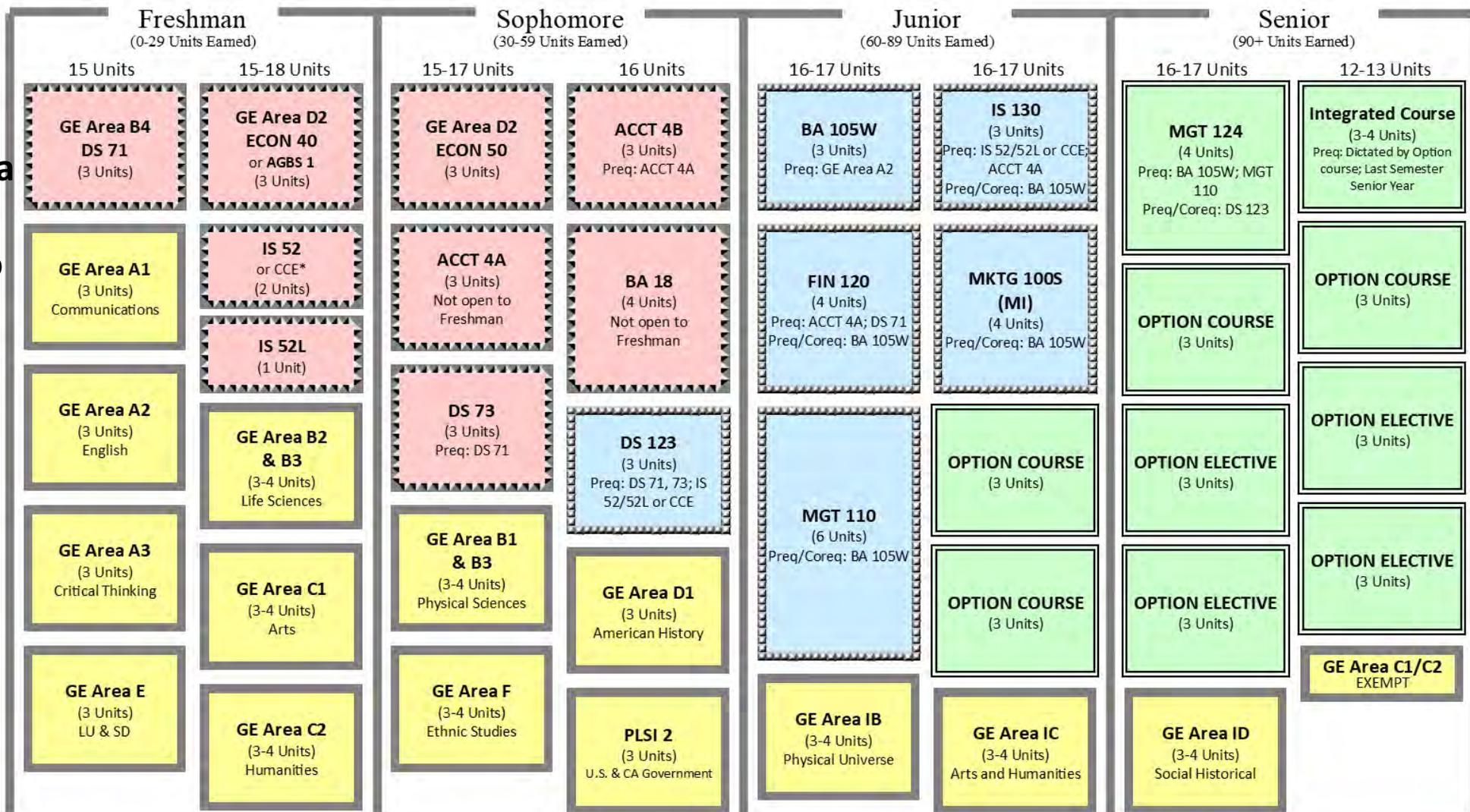
Africana Studies 68; American Indian Studies 5, 103; Anthropology 120, 175; Asian American Studies 10, 15, 20, 50, 120, 175, 185; Chicano & Latin American Studies 3, 5, 120, 128, 163; Media, Communications & Journalism 6

F _____

In the lower division GE, please do not complete another B4, D2 or the third C1/C2 course other than what is noted in red, otherwise you will take extra courses that will not count toward your degree requirements

PRE-BUSINESS FLOWCHART CATALOG YEAR 2022-2023

***15 units a term is needed to complete degree in 4 years.**



Specific option flowcharts

All Pre-Business, Business Core, and Option courses **MUST** be completed with a letter grade of "C" or better, except courses having mandatory CR/NC grading. Business Administration students **MUST** complete all Pre-Business courses and **MUST** maintain at least a 2.25 Campus **AND** Cumulative GPA to declare an Option and be eligible to take Option courses.

*CCE: Contact the CSB Advising Center to schedule a Computer Competency Exam test date.

OPTION COURSES AND OPTION ELECTIVES WILL BE BASED ON THE OPTION YOU CHOOSE TO PURSUE



RECOMMENDED FALL SCHEDULE



Recommended courses for enrollment:

DS 71 (Category 1 or 2)
GE A1
GE A2
GE A3
GE E



Recommended courses for enrollment:

DS 70 (Category 3 or 4)
GE A1
GE A2
GE A3
GE E
GE F



Alternatives:

ECON 40 or 50
IS 52/52L
GE B2 (BIOL 10, 11, or 12)
GE C1
GE C2
GE F

***15 units a term is needed to complete degree in 4 years.**

HOW TO ADD A CLASS

(WWW.MY.FRESNOSTATE.EDU)

Launch Web browser and go to [My Fresno State](http://MyFresnoState.edu).

1. Under **My Menu**, click on **Student Self Service**, then click on **Student Center**.
2. To expand **My Academic Records & Registration**, click on the green arrow at the left of the bar.
3. Click on **Class Enrollment**.
4. Select the term you wish to enroll in. Enter a **5-digit Class Number** in the **Class Number** box. Click on **Enter**. This will bring you to a new page. This page allows you to verify your request, and if necessary, select a **related component**, such as a lab, **change your grading option**, or enter a **permission number**. At the bottom of the screen, click **Next** to proceed.
5. Use the **Search** feature to find open classes. Enter the course subject and course number (i.e. HIST 12) and click **Search** (leave the box checked to show open classes only). If you find a class you want to **add**, click on the **Select Class** button to add it to your Enrollment Shopping Cart.
6. After you have selected all of your classes, click on the button labeled **Proceed to Step 2 of 3**.
7. Click on the **Finish Enrolling** box to enroll in your courses.
8. Be sure to check the Status column for possible errors with your registration. If your registration is successful, the message "success" will be displayed. **If errors exist, the class was not added.** Specific details about the error are listed.
9. To drop a class previously added, click on **Drop a Class** tab. Select the class you want to drop. View your results by checking the box in the **Select** column. Then click **Drop Selected Classes**. Confirm your selection and click **Finish Dropping**.
10. To verify all classes are correct, click on **My Class Schedule**.

HOW TO SEARCH FOR GENERAL EDUCATION COURSES

(WWW.MY.FRESNOSTATE.EDU)

1. Log into My Fresno State web portal, my.fresnostate.edu
2. Open **Student Self Service**
3. Click the **Search for Classes** Link
4. Select the appropriate term and click continue
5. Click the **Additional Search Criteria** Link
6. In the **Course Attribute** drop the tab down and select **General Education**
7. In the **Course Attribute Value** field select the GE area you are searching for (i.e. IB, IC, ID, B1)
8. Click the **Search** button at the bottom
9. When you find a class that you like and fits your schedule click on the class number to add it to your shopping cart .

For assistance, please contact the
Craig School of Business Advising Center
at 559-278-4943, PB 185



BUSINESS ADVISING AND STUDENT EXPERIENCES (BASE)

Phone: 559-278-4943

Peters Building 185

csbadvising@mail.fresnostate.edu



General email etiquette

Advising Question

Recipients

Advising Question

Dear (Advisors Name)

My name is Victor E. Bulldog III (100100100) and I am a pre-business major intending Accountancy. I need to declare my option to Accountancy. If you could please get back to me as soon as you can with the steps I need to do to declare my option.

Thank you,
Victor
(100100100)

- PLEASE
Include
1. Email from your Fresno State email.
 2. A subject relevant to the email.
 3. The Advisors name.
 4. Your ID number, full name and intended major or option.
 5. A description of your problem or your entire question.

LAST NAME	ADVISOR	EMAIL
A-EG	ROBIN HARPER (HE/HIM)	rharper@csufresno.edu
EH-LON	CATHERINE KUCCHAR (SHE/HER)	ckuchar@csufresno.edu
LOO-ROD	DANIELLE QUIROGA (SHE/HER)	dquiroga@csufresno.edu
ROE-Z	LILY OCEGUERA (SHE/HER)	loceguera@csufresno.edu

<https://www.fresnostate.edu/craig/advising/>

